DATE:

* **REQUESTS MUST INCLUDE THE FOLLOWING:**

LETTER OR AA FORM

COMPANY COMMANDER ENDORSEMENT (**IF APPLICABLE**)

COMMANDING OFFICER ENDORSEMENT

* **ENCLOSURES**

TBIR

TROS

DD FORM 368, (**REQUEST FOR CONDITIONAL RELEASE**)

MISC ENCLOSURES

* **REFERENCES**
  + MCO 1900.16 CH2
    - MARINE CORPS ASSIGNMENT MANUAL
  + MCO 1001.65
    - ACTIVE COMPONENT OFFICER RETENTION AND PRIOR SERVICE ACCESSIONS

**THIS PACKAGE HAS MET ALL CRITERIA ON THE CHECK LIST**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

S-1 Signature